

# Upper Nicola Band Housing Department

Policy Amendments Announcement July 31 2019

## Dear Community Members

This is an announcement of the amendments to the Housing Policy and Procedures Rental and Rent to Own. Any changes or amendments to these policies shall be posted at the administration office and on the Upper Nicola Band website for a minimum of 30 days.

### **The Policy & Procedure objectives** are to:

- A) to address the need and demand for housing by allocating housing units in a fair and equitable manner.
- B) to protect and extend the life of housing units through application, enforcement of maintenance, repair inspection and insurance policies; and
- C) share the responsibility for housing between Upper Nicola Band and the tenant.

### **The Policy Administration**

This policy applies to:

- All existing and future housing units located within Upper Nicola Band lands; and
- All individuals who have made or shall make an application for housing within Upper Nicola Band Lands; and
- All Individuals currently occupying UNB housing units.

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The housing department is responsible for the day to day administration and enforcement of all housing programs and services. Here are the approved changes for both policies and procedures.

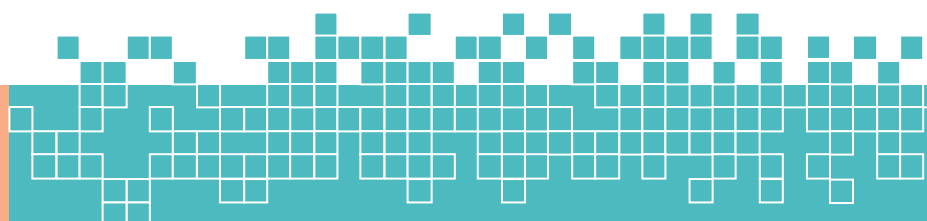
Here is the amendments table with the amendments number, approval date and a brief description on what kind of change to the Housing Policy and Procedures Rental & Rent to Own.

Amendment Number	Approval Date	Description
#1 Rental	July 29 2019	Section 6.3 page 5 (add new bullet c) review applicable housing policy with new tenant before signing UNB rental tenancy agreement.
#1 Rent to Own	July 29 2019	Section 6.3 page 6 (add new bullet c) review applicable housing policy with new tenant before signing UNB rental tenancy agreement.
#2 Rental	July 29 2019	Section 6.5 page 6 (add bullet e) inform the housing department with current information with at least one of the following contact sources such as home phone, cell phone, email, or Facebook.
#2 Rent to Own	July 29 2019	Section 6.5 page 7 (add bullet e) inform the housing department with current information with at least one of the following contact sources such as home phone, cell phone, email, or Facebook.
#3 Rental	July 29 2019	Section 8.a page 10 (add text) Or employee of Upper Nicola Band;

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#4 Rental	July 29 2019	9.2.4 page 11 (add text) all housing forms (remove text) an affordability analysis, (add text) no arrears owing to Upper Nicola Band and to provide current living conditions.
#5 Rental & Rent to Own	July 29 2019	Section 10 page 13 (add text) the Canadian National Occupancy Standard (CNOS)
#6 Rental	July 29 2019	Section 13.1 page 14 (add text) prior to moving in unit for security deposit
#7 Rental	July 29 2019	Section 14.1.3 page 16 (add text) if in compliance with CNOS, a letter from finance, and if applicable a compliance to arrears recovery agreement.
#8 Rental	July 29 2019	Section 19.2.2 page 18 (add text) when a tenant is making a payroll deduction, they must be paying one month in advance.
#8 Rent to Own	July 29 2019	Section 22.2.2 page 20 (add text) when a tenant is making a payroll deduction, they must be paying one month in advance.
#9 Rental	July 29 2019	Section 20.1 page 19 (remove text) unless the rent payment is being made by payroll deductions, i.e bi-weekly payments or through social development.
#9 Rent to Own	July 29 2019	Section 23.1 page 21 (remove text) unless the rent payment is being made by payroll deduction, i.e bi-weekly payments or through social development.
#10 Rental	July 29 2019	Section 20.4.1 b ii page 20 (add text) and (remove text) or



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#10 Rent to Own	July 29 2019	Section 23.4.1 b ii page 22 (add text) and (remove text) or
#11# Rental	July 29 2019	Section 20.6.2 page 22 (add text) and will proceed 21.1 (remove bullet b)
#11 Rent to Own	July 29 2019	Section 23.6.2 page 23 & 24 (add text) and will proceed with 24.1 (remove bullet b)
#12 Rental	July 29 2019	Section 22.5.3 b page 27 (add text) and (remove text) or
#12 Rent to Own	July 29 2019	Section 25.3 b page 28 (add text) and (remove text) or
#13 Rental	July 29 2019	Section 22.6.2 page 27 (add text) to have locks and
#13 Rent to Own	July 29 2019	Section 25.6.2 page 29 (add text) to have locks changed and
#14 Rental	July 29 2019	Section 24.1-page 28 (add text) band
#15 Rental	July 29 2019	Section 27.2.3 page 31 (add text) fire safety equipment
#15 Rent to Own	July 29 2019	Section 30.2.2 page 33 (add text) fire safety equipment
#16 Rental	July 29 2019	Section 35.2 page 41 (remove bullet 35.2)
#16 Rent to Own	July 29 2019	Section 38.2 page 45 (remove bullet 38.2)

Sincerely,

UNB Housing Department

