



**\*IMPORTANT NOTICE\***

**NOTE CHANGE OF**  
**DATE!!**

**GENERAL BAND MEETING**

**Wednesday November 3, 2021,**

**Beginning at 6:00pm**

**Via Zoom.**

Join Zoom Meeting

<https://us02web.zoom.us/j/83501234555?pwd=ZWd1YVhFMURXRGU0TS81L01YVmJmUT09>

Meeting ID: 835 0123 4555

Passcode: 611636

Dial by your location

+1 778 907 2071 Canada

Meeting ID: 835 0123 4555

Passcode: 611636

Find your local number: <https://us02web.zoom.us/j/83501234555?pwd=ZWd1YVhFMURXRGU0TS81L01YVmJmUT09>

**Agenda:**

1. To be announced.



November 2, 2021

ᖃᓂᓂ ᓂᓴᓴᖃᓂᓂ from Chief Harvey McLeod, Administrator Collette Sunday, and UNB EOC:

COVID-19 is still out there so we need to remember to stay safe, keep your distance and follow BC Health Guidelines.

FLU shots will be available on November 9<sup>th</sup> at the Health Office, contact Maple at 250-378-5058.

How to get vaccinated for COVID: There will be a flu clinic at Upper Nicola Health Office on November 9<sup>th</sup> from 10am to 6pm. Call Maple at 250-378-5058 if you have any questions. This is only vaccinations 1 and 2 NO BOOSTER yet.

Additionally: People can get their first or second dose of a COVID-19 vaccine by dropping in to any IH immunization clinic or by making an appointment. To make an appointment, register online by visiting the provincial website at: [www.getvaccinated.gov.bc.ca/](http://www.getvaccinated.gov.bc.ca/), call 1-833-838-2323, or visit a Service BC office listed here, and then book an appointment. For a list of all Interior Health COVID-19 immunization clinics and other resources visit: <https://news.interiorhealth.ca/news/covid-19-vaccines/> To learn about B.C.'s Restart Plan and COVID-19 Immunization Plan, visit: [www.gov.bc.ca/covid](http://www.gov.bc.ca/covid)

If you would like to get your Covid vaccine passport please visit <https://www2.gov.bc.ca/vaccinecard.html>. You will need your Care Card number, vaccination date, and know your birthday. If you do not have access to a computer or the internet please contact Jen or Diana at 250-350-3342 and we can assist you with your passport.

Together we can end the pandemic.

# Request for Band

## Transfer Into Upper Nicola Band (UNB)

Good day to the Upper Nicola Band Community:



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As part of our UNB Transfer Policy, the Indian Registration Administrator (IRA), gathers information needed for our Chief & Council, to notify them of Applicants wishing to transfer into the UNB membership. Once Our Chief & Council determines this applicant is a safe applicant to proceed; this applicant's request is officially posted public and is announced into our UNB Newsletter as followed:

The Following Applicants are wishing to transfer to the Upper Nicola Band Membership:

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❖ ROBINSONSON (nee: Raphael): Renee Nadine

❖ PIKE (nee: Harvey): Kristen

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The Applicants will start the process of the five (5) consecutive general band meetings. At the fifth (5<sup>th</sup>) General Band Meeting, the Applicants will also verbally request a transfer to the Upper Nicola Band. An "in-camera" vote, by show of hands or ballot, will be held by the members in attendance to accept/decline the request for Band transfer. For transfer to be accepted, 50% plus one-vote in favor of the transfer is required. The result will be final.

*Thank  
you*

A small image of a fountain pen, positioned next to the "Thank you" text.



September 30

Every Child Matters

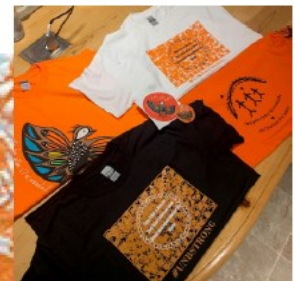
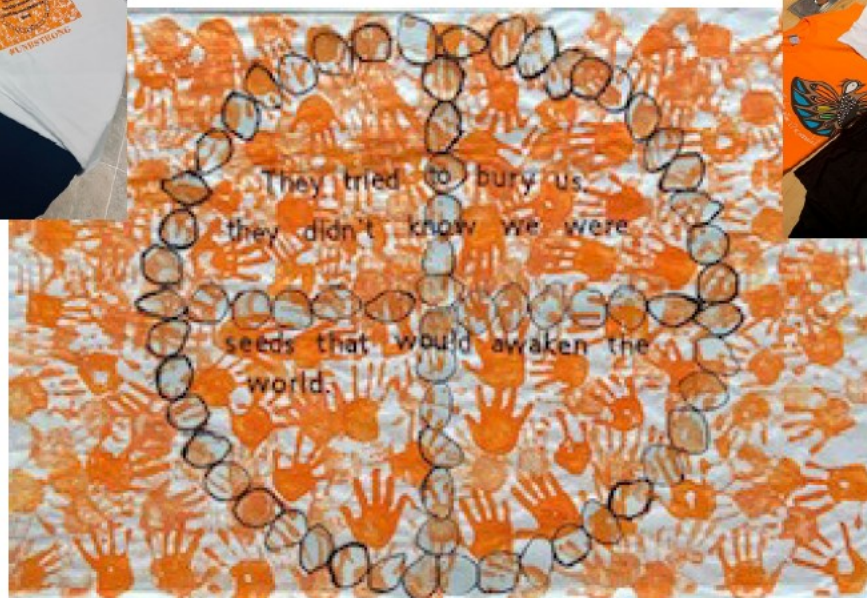
## National Truth and Reconciliation Day



Thank you to all that came out and participated in this event, we cancelled the original event planned for the first National Truth and Reconciliation Day, due to loss within the community. We handed out the shirts and provide members with a meal. What was left of the food was donated to the 2 families.

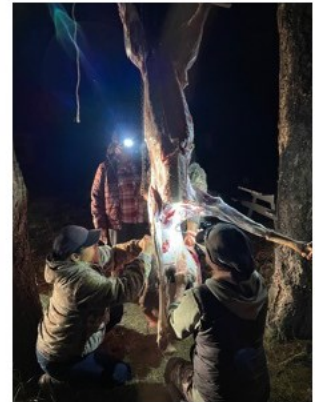
**Thank you** to Shane Miller with BannockSlap Burgers & Tacos for coming out and catering this event and to Charlene Alexander for working hard at getting this year's T-shirts made.

If you have not received a shirt and would like to pick one up,  
please call Emily or Nadine at 250-350-3342 to make arrangements, sizes are limited.

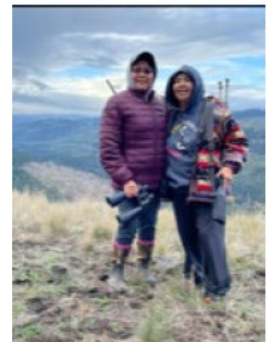




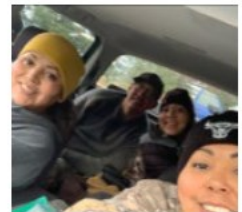
## Women's Hunting Camp October 15-17, 2021



The K<sup>w</sup>u Stəmtíma? and K<sup>w</sup>u xást  
First Annual Women's Hunting Camp  
was a success!!



Thank you to our lead hunters Crystal and  
Jessica, our 2 helpers Roger and Ben and a  
huge thank you to our cooks  
Judy, Martha, and William.





They shall grow not old, as we that are left grow old:  
Age shall not weary them, nor the years condemn.  
At the going down of the sun and in the morning,  
We will remember them.

THEY GAVE THEIR  
TOMORROWS SO,  
WE COULD HAVE A  
TODAY.  
THE UPPER NICOLA  
FINANCE  
DEPARTMENT  
DOES  
NOT FORGET.  
THANK YOU.



Lest we forget

# smuq<sup>w</sup>áq<sup>w</sup>tn

Time of the Snow

Nsyilxcən words of the day

1 sñkícaʔsqáǰaʔ

2 qəx<sup>w</sup>sqáǰatn

3 ǰǰǰǰap

4 pəptwínaʔx<sup>w</sup>

5 sumix

6 kspícaʔ

7 kil

8 ǰlit

9 x<sup>w</sup>íçt

10 cyip

11 ñʔatnasqilx<sup>w</sup>tn

12 ñǰlutm

13 cxʔit

14 ñkamtíwsm

15 ñxlip

16 tkíwíxm

17 sñmañx<sup>w</sup>tn

18 kaʔtálq<sup>w</sup>

19 sʔaslálq<sup>w</sup>

20 sñiliʔtn

21 cñtəǰ<sup>w</sup>íñk

22 kəkwápaʔ

23 xǰut

24 ǰñumt

25 ñtk<sup>w</sup>ils

26 kaʔácqaʔm

27 cçañt

28 púllaʔx<sup>w</sup>

29 snłəǰ<sup>w</sup>úlaʔx<sup>w</sup>

30 x<sup>w</sup>ʔit



Upper Nicola  
Language Department

## November



Horse

Whip

Old man

Old woman

Power/ medicine

To hit on the body

Chase

Call for, ask for

To give to

Tree

Monster (people eater)

Dangerous

first

Jump onto or mount

Chop or cut wood

Climb

Pipe

Three cylindrical objects

Two cylindrical objects

Live, home

Cave

Dog

Stone

Hurt, wounded

Companion, pet

Come out of

Hit

Mole

Tunnel, hole

A lot





# TELUS PureFibre® network in Upper Nicola Band

## Frequently asked questions

### What is the TELUS PureFibre network?

Our network is built from flexible, transparent fibres of glass that are slightly thicker than human hair. The fibres transmit data as particles of light, allowing large volumes of information to be sent to your home or business at close to the speed of lightning.

Only TELUS has the unstoppable power of a 100% fibre network right to your home, enabling faster upload speeds and a reliable connection that won't slow down during peak hours, even when everyone is video calling, streaming and gaming.<sup>1</sup>

### What are the costs associated with having my home connected to the TELUS PureFibre network?

We'll connect your home to the TELUS PureFibre Network™ at no cost to you. The only cost will be for any services that you purchase over the network.

There is no obligation to sign up now or in the future. But your home will be future-enabled for when you are ready.

### Will bundle and save options be available?

Yes, with TELUS, the more products you have, the more you save. Bundle your TELUS PureFibre internet services with Optik TV, SmartHome Security or mobility for extra monthly discounts.

### When can I get services on the TELUS PureFibre network?

On Wednesday, October 20th we hosted a dinner for members of Upper Nicola Band to learn more about the TELUS network and sign up for service.

If you missed the event but have questions, want to learn more about the services available over the network, or would like to sign up for services, please contact either:

- Melanie Berry at 250-851-6472
- Brody Mott at 250-819-5891



1. Traditional copper wire or copper wire hybrid networks are subject to capacity constraints and environmental stresses that do not affect TELUS fibre optic technology, which is based on light signals. Not available in all areas. Individual results may vary depending on location, usage within the home network, internet traffic, applicable network management or server configurations. For a description of TELUS' network management practices please see [telus.com/networkmanagement](https://telus.com/networkmanagement)



# TELUS PureFibre® network in Upper Nicola Band

## Frequently asked questions

### Why would my community want TELUS PureFibre?

Connecting to the TELUS PureFibre network provides a unique opportunity for families, small business owners, students and your entire community. With download speeds up to 1,500 Mbps and upload speeds up to 940 Mbps, you can enjoy a fast, consistent internet connection that supports your connected life – everything from streaming 4K video with Optik TV to managing your home with TELUS SmartHome Security.<sup>1</sup>

All in all, connecting to the TELUS PureFibre network ensures that the Upper Nicola community can benefit now, and always have access to the best that TELUS has to offer for generations to come.

### I have a home, how will TELUS PureFibre benefit me?

The TELUS PureFibre network will equip your family with access to all of the best TELUS home services - including 4x the resolution of HD with Optik 4K and the fastest internet technology.<sup>1</sup> TELUS fibre enables your family the speed they need to stream, download and surf at blazing speeds - making the most of family time. Plus, connecting your home to the TELUS PureFibre network gives you all the bandwidth you need for your devices and technology now, and for those in the future.

### I'm a small business owner. How will TELUS PureFibre benefit me?

Whether you run a small home office or a large retail location, you'll have the speed you need to better serve your customers - wherever they are.

Faster internet delivers business efficiencies including quick upload speeds, file sharing, online collaboration and cloud capabilities. Whether you're growing your business from the ground up or looking for new growth opportunities, the TELUS PureFibre network can help you reimagine your business locally and globally.

### How can I get more information?

For questions for your administration, please contact Daniel Manuel at [dcs@uppernicola.com](mailto:dcs@uppernicola.com)

For questions for TELUS, please contact either:

- Melanie Berry at 250-851-6472
- Brody Mott at 250-819-5891



1. Traditional copper wire or copper wire hybrid networks are subject to capacity constraints and environmental stresses that do not affect TELUS fibre optic technology, which is based on light signals. Not available in all areas. Individual results may vary depending on location, usage within the home network, internet traffic, applicable network management or server configurations. For a description of TELUS' network management practices please see [telus.com/networkmanagement](http://telus.com/networkmanagement)



## **Initial Call for UNB Members to serve on the N'kwala School Advisory Committee**

**October 19, 2021**

On Dec 9/19, Chief and Council passed the following motion: "It was moved and second by the Upper Nicola Band (UNB) Chief and Council to accept the report of the Future of N'kwala School as presented and direct the administration to start and establish the UNB Education Board.

In the 2020-21 fiscal year, Administration has accessed funds to carry out work and has engaged Consultants to carry out work related to school governance, N'kwala home school policy, and update to N'kwala School policies. The work from the previous fiscal year, is still ongoing. The Home School Policy was approved by Chief and Council in August 2021. Further, the following **motion was approved at the October 18, 2021, Chief and Council meeting:**

"It was moved and seconded by Chief and Council to approve to have a N'kwala School Advisory Committee to assist with governance of N'kwala School, as described in the updated N'kwala School Policies Governance 100 Foundational Beliefs & Values & 200 Governance Advisory Committee policies as presented"

The N'kwala School Advisory Committee will consist of UNB members appointed by the Chief and Council. The selection shall include the following:

- a. Not less than five (5) members of UNB.
- b. It is encouraged that members include Elder, knowledge keepers, parents

### **Who is eligible to be a N'kwala School Advisory Committee Member?**

- A registered UNB Member
- 18 years of age or older.
- No criminal record

A person who is an employee of N'kwala is not eligible to be an Advisory Committee Member.

Chief and Council may appoint to the Advisory Committee a non-Band Member who is respected by the community members and who has the appropriate qualifications.

Advisory Committee members are appointed for a three-year term.

If you are interested, please submit a letter of interest, a resume to Collette Sunday, Band Administrator [admin@uppernicola.com](mailto:admin@uppernicola.com) or in person by November 1, 2021.



**Youth & Elders Session**  
**Monday November 8th, 2021**  
**Meeting Place**  
**5 – 8:00pm**

**UNB Youth & Elders are invited to participate in the  
i? shqsilx<sup>w</sup>tət – Our Relations Blanket Exercise**

Members of the Kwu Stemtima? will facilitate this interactive exercise that builds awareness of impacts of colonization while upholding Upper Nicola resilience.

**Dinner will be provided @ 5:00 pm**

**Door Prizes**



**Please contact Charlene McRae, Education Department if  
you have any questions. Thank you**

General Delivery Douglas Lake, BC V0E 1S0 T 250.350.3342 F 250.350.3311 [www.uppernicola.com](http://www.uppernicola.com)





## Job Posting

**Position:** Licensed Practical Nurse

**Term:** Full Time – 32 hours per week

**Start date:** ASAP

**Wage:** Commensurate with experience, as per salary range for Grade 7 level in UNB Personnel Policy

**Reports to:** Health Director

- **Role:** The scope or extent of the skills that the LPN performs varies according to the predictability of the outcome for a given client population. The LPN operates in accordance with the competency guidelines and full scope of practice within the Standards of Practice as outlined by the British Columbia College of Nurses and Midwives (BCCNM), and according to organizational policies, procedures, standards, and unit specific protocols.

### Key Responsibilities:

- Work in collaboration with the multidisciplinary team performing assessments and planning, implementing, and providing personal and nursing care to patients.
- Administer oral, subcutaneous, and intramuscular medications in accordance with pharmaceutical and organizational policies and procedures.

### Qualifications/Experience;

- Graduation from a recognized program for Practical Nurses.
- Current full practicing licensure with the British Columbia College of Nurses and Midwives (BCCNM).
- Excellent written and oral communication skills.
- Current CPR certification required.
- Experience working with community members of all ages. Must have the ability to deliver age-appropriate activities. Must demonstrate a healthy lifestyle and be good role model and possess mentoring skills.
- Computer literacy including Microsoft Office suite. Demonstrated organizational and presentation skills.
- Indigenous ancestry preferred.
- Experience in working within First Nation Bands or other First Nation organizations dealing with issues and concerns.
- Flexible work hours/willingness to work on evenings and weekend.
- A reliable vehicle and a valid BC Driver's License.
- Must provide a Criminal Record Check (vulnerable sector).
- Please upload a copy of your valid CPR certificate with your application\*

Posting open until filled. Send cover letter and resume via hand delivery, mail, e-mail to:

**Human Resources,**

Upper Nicola Band – General Delivery,

Douglas Lake, BC V0E 1S0

Tel: 250-350-3342

[hr@uppernicola.com](mailto:hr@uppernicola.com)

**Upper Nicola Band thanks all applicants. However, only those short-listed for an interview will be contacted.**



## Job Posting

**Position:** Community Health/Home Care Nurse  
**Department:** Community Health Services  
**Term:** Permanent Full Time- 32 hours per week  
**Start date:** ASAP  
**Wage:** Commensurate with experience, as per salary range for Grade 8 level employee in UNB Personnel Policy (Will match Union Rates)  
**Reports to:** Health Director

### Role:

The Home Care Nurse provides community home care nursing services such as acute care nursing, client assessments, case planning and case conferencing for the Elders, clients with chronic disease and any individual assessed to require home care services within the Upper Nicola Band Community. The Home Care Nurse will provide the supervision to the Home Support Workers and the Home-Makers.

### Key Responsibilities:

#### Planning and Clinical Services

- Plan, organize, implement and evaluate home care nursing services for the community and to participate in the development and implementation of the Community Health Plans.
- Complete initial and ongoing assessments of clients' needs; liaise with client physicians, social workers, family support workers, families
- Provide acute nursing care to clients in their home; ensures annual Community Immunizations; maintain adequate medical supplies and recommends purchases

#### Human Resources Management

- Fulfill the role of Team Leader for the home and community care team; determine the staffing requirements
- Establish a positive, healthy, and safe work environment, including for those working in clients' homes, undertaking risk assessments before services are delivered.

#### Other

- Mentor Nursing Students from Thompson River University/Nicola Valley Institute of Technology

### Qualifications/Experience:

- Baccalaureate degree in nursing or five years' experience as an RN with Home Care Nursing or equivalent; current Practicing registration with the College of Registered Nurses of BC; current CPR certification
- 2-3 years' experience in a community setting is an asset.

### Knowledge/skills/abilities

- Excellent clinical nursing skills; ability to initiate and maintain professional relationships.
- Required to maintain current registration with CRNBC and necessary certification;
- Excellent management and organization skills; good verbal and written communication; supervisory experience an asset.
- Computer skills (Microsoft Office Suite).
- Knowledge of Upper Nicola Syilx culture, language and history is an asset

Send cover letter and resume via hand delivery, mail, e-mail, to:

#### Human Resources

Upper Nicola Band – General Delivery  
Douglas Lake, BC V0E1S0 Tel: 250 350-3342

[hr@uppernicola.com](mailto:hr@uppernicola.com)

**Upper Nicola Band thanks all applicants. Only those short-listed will be contacted.**



## **Job Posting Accounting Supervisor**

Upper Nicola Band is seeking an individual to fill the position of Accounting Supervisor. The Accounting Supervisor will support the Chief Financial Officer with the completion of daily and monthly financial accounting activities.

### **General Responsibilities**

Adhere to the Upper Nicola Band Financial Administration Law and supporting policies. Assist with performing the day-to-day procedures required including monthly reconciliations, assisting with preparations for the annual audit, and other tasks as assigned.

### **Specific Learning Objectives**

#### Accounts receivable:

Recording bank deposits, reviewing AR posting, reconciling AR trial balance.

#### Accounts payable:

Reconciling VISA accounts, reviewing AP posting, reconciling AP trial balance.

#### Payroll:

Reviewing timesheet posting, & reconciling remittance accounts.

#### General ledger:

Bank reconciliations, balance sheet reconciliations, GL adjustments.

### **Requirements and Qualifications:**

1. Completion of Accounting Technician diploma and planning to pursue professional designation.
2. Previous experience in or familiarity with First Nations administration.
3. Ability to work independently, and bring knowledge and expertise to UNB Finance department.
4. Supervisory experience required.
5. Aboriginal ancestry preferred.

Position is Grade 5 on the UNB Pay scale depending on experience and education level; up to 40 hours a week.

**To Apply:** Please Submit a resume and a cover letter to:

Upper Nicola Band,  
Attention: Human Resources Manager  
General Delivery, Douglas Lake, BC V0E 1S0 Email: [hr@uppernicola.com](mailto:hr@uppernicola.com)  
Competition open until filled.





### **Job Posting**

#### **F/T Permanent Position**

#### **Community Network IT Support Coordinator**

The successful applicant will undertake duties associated with the Upper Nicola Band (UNB) in the Community Services Department. **Training for this position is available!**

**Employment Start Date: ASAP**

**Rate of Pay:** In accordance with the UNB Pay Grid Grade 5

Hours of Work: 32 hours/wkly

The Community Network Coordinator is responsible for ensuring that the Information Technology systems are operating efficiently and effectively, and for coordinating the overall Asset Management functions for UNB. The Community Network Coordinator will work closely with external contractors to upgrade UNB Community network and receive on-the-job training in tower erection, radio installation and network management via cloud applications. **And will receive on-the-job training in tower erection, radio installation and network management via cloud applications.**

#### **Duties include:**

- Provide support for external contractors working on upgrades to UNB Community Network.
- Install and monitor Customer Premise Equipment.
- Manage customer connections using Meraki Cloud software.
- Coordinate invoicing with UNB Finance Department.
- Perform other appropriate duties as required by the Director of Community Services.

#### **Qualifications:**

- Grade 12 diploma preferred.
- Information Technology/Computer Science training and/or knowledge or equivalent work experience in a related field is required.
- Interpersonal communication and co-operative skills to deal effectively with community members, public agencies and staff.
- Exhibit good judgement and tact.
- Proficient in Microsoft (Word, Excel, Publisher, PowerPoint, Acrobat Adobe) as well as advance design and publication software experience would be an asset.
- Working knowledge of web applications.
- Ability to climb ladders and use power tools.
- Knowledge of syilx history and culture is an asset.

**Send current resume and cover letter to HR:**

**In person at the UNB Main Office, or email [hr@uppernicola.com](mailto:hr@uppernicola.com)**

**Open until filled.**

Only those applicants selected for an interview will be contacted



## Job Posting

Upper Nicola Band (UNB) is looking for a Chief Financial Officer who will be tasked with coordination of all financial management, control, reporting, and procurement functions for the Nation and will act as custodian of its' investments and assets. Further, the CFO is responsible for ensuring the financial administration systems, policies, procedures directions and internal controls are appropriately designed and operating effectively. This role is appointed by the Chief and Council, reports to the Band Administrator and will be responsible for leading a team of five. You will have the responsibility to produce the budget of approximately \$15M, as per the UNB Administration Law 2018, and subsequent policies to ensure financial transparency and accountability are adhered to. See more information at: [Administration – Upper Nicola Band](https://uppernicola.com/departments/administration)  
<https://uppernicola.com/departments/administration>

This is a great opportunity for an accounting professional who wants to help drive change and growth within the Upper Nicola Band as you will be a key contributor to a very supportive senior leadership team.

### Duties and Responsibilities

1. Manages the operations of the Financial Services including financial administration, budgeting, utility billing, accounting, internal audit, fixed asset tracking, procurement, payroll, and central cashiering.
2. Coordinates the external audit, completes the annual financial statement, and compiles information for the annual report.
3. Directs, coaches, and appraises departmental staff and coordinates their work.
4. Oversees the newly trained Property Tax Administrator
5. Co-ordinate's cash and debt management, including short-term borrowing and/or investing of funds.
6. Prepares and controls Financial Services' annual operating and capital budgets.
7. Develops policies and procedures for accomplishing approved objectives for the effective delivery of financial services.
8. Acts as Band Administrator as assigned.

### Key Qualifications

- A professional Accounting Designation – CPA required in good standing and either have or willing to obtain CAFM-AFOA certification.
- Working knowledge of Xyntax Accounting System an asset.
- A minimum of eight years' progressive experience with a minimum of 4 years at a supervisory management level.
- Proven interpersonal skills related to team building, liaison with stakeholders, and collaborative problem solving. Track record of leadership in proposing and influencing changes.
- Well-developed organizational and communications skills.

The compensation for this role will be determined based on the individual's level of experience and skillsets.

**To Apply:** Please Submit a resume and a cover letter to:

Upper Nicola Band,  
Attention: Human Resources Manager  
General Delivery, Douglas Lake, BC V0E 1S0 Email: [hr@uppernicola.com](mailto:hr@uppernicola.com)  
Competition open until filled.



## Job Posting

**Position:** Early Childhood Educator  
**Department:** UNB Daycare/Headstart  
**Term:** Permanent Full Time - 32 hours perweek  
**Start date:** ASAP (or until position is filled)

**Wage:** Commensurate with experience, as per salary range for Grade 4 level employee in UNB Personnel Policy

**Reports to:** Daycare/Headstart Manager

### Role:

The Early Childhood Educator provides education and development services to children aged 0-5. The Early Childhood Educator works specifically in the UNB Daycare/Headstart.

### Key Responsibilities:

- Develops and provides excellent curriculum based programing for the children that promotes Syilx Okanagan culture and language, school readiness, health & nutrition, and social support.
- Keeps records as pertinent to the program i.e. Attendance, Incidence, Fire Drill, etc.
- Follows policies and procedures as outlined by the Ministry in accordance with licensing policies and UNB policies.
- Prepares and provides nutritious snacks for the children.
- Promotes health and hygiene, to prevent the spread of illness, by following best practices for hand washing, diapering, food preparation and by implementing regular cleaning routines (sanitization of toys, kitchen, and other surfaces).
- Keeps a neat and organized work environment.
- Meets and greets parents and guests in a professional manner.
- Communicates with the parent and provides written and oral communication regarding all incidents both positive and negative. Updates professional qualifications in a timely manner.
- Enhances personal skills as part of professional development. Administers assessments (ex. Ages and stages).
- Performs all duties and responsibilities in accordance with the UNB policies, standards, and procedures, and as directed by the UNB Headstart Manager.

### Qualifications/Experience:

- BC Early Childhood Educator License
- Valid First Aid with CPR Level B
- Valid Driver's License and acceptable driving record
- Valid Food Safe Certificate (preferred)
- Acceptable Criminal Record Check (with Vulnerable Sector Search)
- Minimum 2 years Early Childhood Educator experience (preferred)
- TB Screen is required annually

Send cover letter and resume via hand delivery, mail, e-mail, to:

### Human Resources

Upper Nicola Band – Box 3700

Merritt, BC V1K 1B8 Tel: 250 350-3342

[hr@uppernicola.com](mailto:hr@uppernicola.com)

**Upper Nicola Band thanks all applicants. Only those short-listed will be contacted.**





**Job Posting**  
**F/T Position**  
**Asset Coordinator**

The successful applicant will undertake duties associated with the Upper Nicola Band (UNB) in the Community Services Department. **Training for this position is available!**

**Employment Start Date: ASAP**

**Rate of Pay:** In accordance with the UNB Pay Grid Grade 3

Hours of Work: 32 hours/wkly

The Assets Coordinator is responsible for coordinating the overall Asset Management functions for UNB that are owned, leased, and subleased by UNB. The Assets Coordinator will work closely with UNB Managers to maintain an ongoing inventory of all UNB-owned assets. He or she is responsible for determining the feasibility of asset acquisition and presenting supporting documentation to upper management or board members. Asset Coordinator may also handle special projects as determined by their director. And **will receive on-the-job training.**

**Duties include:**

- Oversee and inventory all UNB owned Assets within UNB territory.
- Appraise and monitor all UNB-owned assets.
- Manage all insurance needs for all UNB-owned assets.
- Coordinate invoicing with UNB Finance Department.
- Perform other appropriate duties as required by the Director of Community Services.

**Qualifications:**

- Grade 12 diploma preferred. Valid drivers' licence and access to a reliable vehicle required.
- Interpersonal communication and co-operative skills to deal effectively with community members, public agencies, and staff.
- Ability to organize and prioritize competing work demands and to work under pressure.
- Demonstrated abilities in the areas of asset enhancement and financial results.
- Able to function in goal-driven, fast-paced environments.
- Be self-regulated and to possess the ability to work independently. Exhibit good judgement and tact.
- Knowledge of syilx history and culture is an asset.

**Send current resume and cover letter to HR:**

**In person at the UNB Main Office, by fax 250-350-3311 or email [hr@uppernicola.ca](mailto:hr@uppernicola.ca)**

**DEADLINE FOR APPLICATIONS:**

**Open until filled**

Only those applicants selected for an interview will be contacted

## Spread 5B

### KBTP Employment Opportunities



#### Kiewit

**Location:** Hope, BC

**Schedule:** 14 / 7 rotation with paid flights

**Hours:** 10 hours a day, overtime may be required

**Accommodation:** Camp provided

**Employment Opportunities:**

- Skilled Laborers
- Heavy Equipment Operators
- Drillers
- Heavy Duty Mechanic
- Powerman / Blaster

#### Bonatti

**Location:** Hope, BC

**Schedule:** 6 / 1 rotation

**Hours:** 10 hours a day, overtime may be required

**Accommodation:** Camp provided

**Employment Opportunities:**

- Journeyman Welders
- Journeyman Pipefitters
- Heavy Equipment Operators
- Laborers,
- Drivers (Class 1)

All employees:

- Must successfully complete Drug and Alcohol and 50lb Fit for Work test
- Must have steel-toed boots; all other Personal Protective Equipment (hard hat, gloves, safety glasses, high vis vest) is provided
- Receive comprehensive medical, dental, vision, RRSP and Pension Benefits through CLAC
- Have opportunity for advancement and in-the-field training

Want to join our team? Email your resume to  
[KBTP.Communications@KBTP.ca](mailto:KBTP.Communications@KBTP.ca)





# We Are Hiring

**Scw'exmx Child and Family Services Society (SCFSS)** is a family-centered Delegated Aboriginal Agency, guided by n̓eʔkepmx and syilx traditional knowledge and principles. SCFSS utilizes prevention and protection strategies with the collective goal to keep children with their families and communities. SCFSS recognizes historical challenges and is guided by traditional strength and wisdom to build family and community capacity in a monumental shift from protection to prevention.

## POSITIONS AVAILABLE

- **Family Wellness Coordinator**  
Permanent | Full-time (35 hours/week) | Open Until Filled
- **On Reserve Clinician**  
Permanent | Full-time (35 hours/week) | Open Until Filled
- **Operations Assistant**  
Permanent | Full-time (35 hours/week) | Open Until Filled
- **Language Teacher**  
Term: 12 Months | Full-time (35 hours/week) | Open Until Filled
- **n̓eʔkepmx Cultural Program Coordinator**  
Permanent | Full-time (35 hours/week) | Open Until Filled

### APPLY NOW!

See our full postings on our website at [www.scwexmx.com](http://www.scwexmx.com)  
Submit your cover letter and resume to [opportunities@scwexmx.com](mailto:opportunities@scwexmx.com)  
Attention: Janessa Collins, Human Resources Manager

*Pursuant to Section 41 of the Human Rights Code, preference  
may be given to qualified applicant of Indigenous ancestry*



# NOW HIRING CAMP POSITIONS



**We're seeking motivated individuals for a variety of camp positions available in Valemount, Clearwater and Blue River, BC.**

- Janitor
- General Helper
- Bakers Helper
- Camp Attendant
- Salad/Sandwich
- Maintenance Tech

**Positions are 20/10 OR 5/5 off rotations.  
Full Time Positions**

## APPLY TODAY!

Email - [FrontecRecruitment@atco.com](mailto:FrontecRecruitment@atco.com)

**ATCO**



First Nations Health Authority  
Health through wellness



*"As Indigenous people, we are strong. We are resilient.  
We will get through this no matter how long it takes."*

- Dr. Evan Adams, Tla'amin Nation

**This is a time for kindness and understanding.  
Please take care of yourselves and each other.  
Let's have calm in our hearts  
and trust in each other.**

**We respect each other by honouring privacy  
for everyone in our community.**








**We will get through COVID-19 together.**



# Need to See a Doctor?

Call the First Nations Virtual Doctor of the Day  
service at 1.855.344.3800

## With a computer, phone or tablet connected to wi-fi

STEP 1	STEP 2	
 <p>Call 1.855.344.3800 to talk to a Medical Office Assistant and book your appointment. You will receive an email to confirm your appointment.</p>	 <p><b>Computer or Laptop</b> When it is time for your appointment, click on the Zoom video conference link in the email to launch the Zoom app.</p>	 <p><b>Smart Phone or Tablet</b> Download the Zoom app from the App Store or Play Store. When it is time for your appointment, click on the Zoom video conference link in the email to launch the Zoom app.</p>
<p><b>Helpful Zoom tips</b></p>	<div>  <p>If the doctor can't hear you, unmute your microphone in the Zoom app.</p> </div> <div>  <p>Use a headset or earpods to remove echoes and protect your privacy.</p> </div>	

## Over the telephone (no wi-fi connection)

STEP 1	STEP 2
 <p>Call 1.855.344.3800 to book your appointment. Let your Medical Office Assistant know that you need to make a telephone appointment.</p>	 <p>The doctor will call you when it is time for your appointment</p>

**Hours are from 8:30 a.m. to 4:30 p.m., 7 days per week.**

# Protect Yourself From COVID-19

Each of us plays a role in protecting our communities and loved ones.  
Follow these tips to prevent COVID-19 and stop the spread of germs!

- Remember to wash your hands frequently with soap and water, and encourage others to do the same. If you can't wash your hands, then use hand sanitizer.
- Try to avoid touching your face.
- Frequently clean and sanitize door handles, washrooms and surfaces that are touched often.
- Recommend that people sneeze and cough into a tissue or their elbow.
- Practise physical distancing by staying at least two metres (six feet) away from other people.
- For now, we cannot use usual greetings such as handshakes, hugs, and kisses. Safe greetings include a wave, a nod, or a bow.
- Make sure to wash your hands before and after eating, and don't share plates or utensils with others.
- If you are not feeling well, please stay home from work or work from home. This will keep those around you safer.
- Limit unnecessary travel and avoid gathering with others.
- If you have traveled out of the country, you should self-isolate for 14 days upon return.

During this time, it is important to check in with yourself and others—if you aren't feeling 100%, it is better to stay home for now. **Thank you for doing your part to keep your community safe!**

Learn more and get all COVID-19 updates at [www.fnha.ca/coronavirus](http://www.fnha.ca/coronavirus)

## Contact Us

### Upper Nicola Band

Visit us on the web at [www.uppernicola.com](http://www.uppernicola.com)

P O Box 3700  
Merritt, BC V1K 1B8

T: (250) 350-3342  
F: (250) 350-3311



<https://www.facebook.com/uppernicola>

Visit our Facebook page for the latest news from the Community and notifications from Upper Nicola staff.