



## Job Posting

**Position:** Principal – N'kwala School

**Department:** N'kwala School

**Term:** Permanent Full Time- 40 hours per week

**Start date:** December 2023 (or until position is filled)

**Wage:** Commensurate with experience, as per salary range for Grade 9 (\$38-\$51/hour).

**Reports to:** Band Administrator

### Role:

The N'kwala School Principal will be primarily responsible for the overall administration and operation of the school in a manner that is consistent with Syilx culture. The Principal will need to provide instruction, as needed, for the band's N'kwala K – 12, multi-grade school. The Principal will also need to oversee the implementation of community priorities, educational programs and plans and will collaborate with Chief and Council and the FNSA to ensure the educational welfare of our students.

N'kwala School takes great pride in and works to ensure that parents, community members and staff work together to achieve the highest quality of education for the students to be life-long learners. To build academically strong and culturally resilient students, the school focuses on fusing BC Provincial Learning Standards, Syilx Cultural Values, Practices and Language. Rigorous standards are maintained, enabling N'kwala School to be certified and accredited by both the BC Ministry of Education and the First Nations School Association.

### Key Responsibilities:

- Responsible for development, implementation and updating of policies, procedures, and guidelines in compliance with the UNB Financial Administrative Law, Personnel policies, and other applicable legislation.
- Build the capacity of the school to support safety, student learning and achievement.
- Develop, implement and monitor the school budget, school planning and professional development.
- Ensure quality teaching and learning opportunities are provided to support all students' learning at a high academic level, including promoting the application of current educational research and cultural knowledge.
- Develop and sustain positive, collaborative culture and climate with staff, parents, extended families, and community to enhance student achievement.
- Assume ultimate responsibility for seeing that proper discipline is maintained.
- Maintain strict confidentiality in performing their duties and demonstrates the following attributes: integrity, trust, honesty, patience, ethics, and accountability.

### Qualifications/Experience:

- A Master's Degree in education.
- Minimum 5 years working experience in a First Nations School
- Good standing with the Teacher Regulation Branch and current BC Teaching Certification
- Valid Class 5 BC Driver's License and reliable vehicle.
- Knowledge of Upper Nicola Syilx culture, language and history is an asset.
- A clear criminal record check is required.

Send cover letter and resume with 3 references via hand delivery, mail, e-mail, or fax to:

**Reception,**

Upper Nicola Band – Box 3700

Merritt, BC V1K 1B8 Fax 250-350-3311 Tel: 250 350-3342

[hr@uppernicola.com](mailto:hr@uppernicola.com)

**Upper Nicola Band thanks all applicants. Only those short-listed will be contacted.**