

Upper Nicola Band

Land Allocation Policy, 2025





Upper Nicola

Band Council Resolution

The Council of the Upper Nicola Band	BCR Chronological No.: 2025 - 06 - 16 - 02
Physical: 2225 Village Road, Douglas Lake, BC Mailing: General Delivery, Douglas Lake, BC	File Reference (if applicable):
Date: June 16, 2025	

WHEREAS the Upper Nicola Band Chief and Council require a policy and procedures on allocating Upper Nicola Band lands for residential purposes.

WHEREAS the Residential Land Allocation Policy is intended to provide Upper Nicola Band members with the opportunity to obtain an allocation of reserve land using a consistent and fair policy and procedures.

WHEREAS the Residential Land Allocation Policy follows the Upper Nicola Band Vision ‘A strong flourishing community in harmony with our Tmixw.

WHEREAS the Upper Nicola Band Residential Land Allocation Policy 2016 has been updated following the guidelines set out in the policy.

THEREFORE, BE IT RESOLVED THAT the Chief and Council of the Upper Nicola Band accept the Upper Nicola Band Residential Land Allocation Policy 2025 as presented.

Quorum for this Band consists of **(5) FIVE**

Chief Daniel Manuel

Councillor Brian Holmes



Councillor Fred Holmes



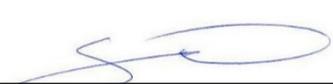
Councillor Dennis MacDonal



Councillor Matthew Manuel



Councillor Jeanette McCauley



Councillor Stuart Michel



Councillor Kevin Ned



Councillor Craig Shintah

Councillor Ira Tom

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Upper Nicola Band Vision

A strong, flourishing
community in harmony
with our Timixw.

Upper Nicola Band Mission Statement

Upper Nicola is a proud inclusive Syilx
community working together to promote
SuxwtwtEm, teach our captik^w and
committed to building foundations
through
En'owkin'wix^w.

1.0 Definitions

Agricultural / Range (AR): means lands **designated** Agricultural / Range (AR) in the UNB Land Use Plan, which is intended to accommodate agricultural and range land uses and to protect agricultural and ranching land from the intrusion of uses that are not compatible with farm uses.

Allocation or Land Allocation: means a parcel of Upper Nicola Band Land to which a Member has a right of possession as a result of that land having been allocated to him/her by the UNB Band Council.

Applicant: means an adult Upper Nicola Band Member who has applied for a Land Allocation or who has submitted an appeal as per the Residential Land Allocation Policy.

Band Council Resolution or BCR: means a Resolution duly made by the UNB Chief and Council.

Band: means Upper Nicola Band.

Certificate of Possession or CP: means a Certificate of Possession issued by INAC to a Member of the Upper Nicola Band for a specific described parcel of land. See Indian Act.

Chief and Council: means the duly elected Upper Nicola Band Chief and Council.

Community Use (CU): means lands **designated** Community Use (CU) in the UNB Land Use Plan, which is intended for Community Services uses including passive and active uses.

Condition: means an item that must be completed as part of the Land Allocation Application process.

Conditional Allocation Agreement or CAA: means the document prepared by UNB Staff that sets forth Conditions that must be met for the Land Allocation to be finalized.

Conditional Allocation: means that as long as the Member completes the Conditions set forth in the Conditional Allocation Agreement, the Land Allocation Application will be approved.

Conditional Approval: means the Land Allocation Application has been approved by Chief and Council to be forwarded for presentation at a General Band Meeting, and may continue the Application process.

Conditional Letter of Extension: means a letter signed by the Chief and Council that allows a Land Allocation Agreement to be extended beyond its initial term.

Culturally Significant Area (CSA): means lands **designated** Culturally Significant Area (CSA) in the UNB Land Use Plan, which is intended to protect areas deemed to be culturally significant from intrusion by other uses and activities that are not compatible with such culturally significant uses.

Environmentally Sensitive Area (ESA): means lands **designated** Environmentally Significant Area (ESA) in the UNB Land Use Plan, which is intended to protect environmentally significant areas from the intrusion of non-environmental uses.

General Band Meeting: means a meeting open to all Members of the Upper Nicola Band.

Good Standing: means a Member who is in good financial standing and currently holds no debts to the Band. A “Member in good standing” can be reconsidered by paying all debts and remaining debt clear for one year.

Household: means a single person, or a single- or multi-generational group of related people living together as a family unit.

Land Use Plan or LUP: refers to a plan approved by Chief and Council on **April XX, 2025**, that addresses land use for the Upper Nicola Band.

Land Use: means the way in which the land is being used, for example for Residential use or Commercial use, as defined in the Land Use Plan.

Lands Department or UNB Lands Department: means the Upper Nicola Band department responsible for the administration of Upper Nicola Band lands.

Lands Manager: means the Upper Nicola Band employee responsible for the administration of Upper Nicola Band reserve lands.

Member or Band Member or Membership: means having recognized Membership in the Upper Nicola Band.

Minister: means the Minister of Indigenous and Northern Affairs Canada (INAC).

Residential 1 (R-1): means lands designated Residential 1 (R-1) in the UNB Land Use Plan, which is intended for single family housing on large lots of 0.4 hectare (1.0 acres), with an individual well and septic sewage disposal system or connection to a community water system and a community septic sewage disposal system. Engineering review of servicing may be required based on proposed built form.

Residential 2 (R-2): means lands designated Residential 2 (R-2) in the UNB Land Use Plan, which is intended for single family, rowhouse, or low-rise apartment housing on lots with an individual well and septic sewage disposal system or connection to a community water system and a community septic sewage disposal system. Engineering review of servicing may be required based on proposed built form.

Residential: means a land use as defined by the UNB Land Use Plan regulations.

Reversion: means when a parcel of allocated land reverts back to Upper Nicola Band control.

Staff or UNB Staff: means employees of the Upper Nicola Band.

Traditional Land Holder: means a UNB Band Member who has a Traditional land holding.

Traditional Land Holding: means band land that has been allocated to a UNB Band Member by BCR and is not a Certificate of Possession or a Certificate of Occupation as described in the Indian Act. A traditional land holding is not registered by the Minister and is not recognized by the Minister.

UNB: means Upper Nicola Band.

Land Use Designation: means the land use category described by the UNB Land Use Plan.

2.0 Purpose

The Purpose of this Residential Land Allocation Policy is to allocate lands according to Upper Nicola Band land use plans within the eight Upper Nicola Band Reserves:

IR #	Name
1	Nicola Lake
2	Hamilton Creek
3	Douglas Lake
4	Spahomin Creek
5	Chapperon Lake
6	Chapperon Creek
7	Salmon Lake
8	Spahomin Creek

Although the Land Use Plan (LUP) has outlined several different land use categories (designations), the identified Land Use Categories within the Land Use Plan areas, Land Allocation applications are only intended for lands identified for “Residential” uses (e.g. Residential 1 [R- 1] and Residential 2 [R- 2]).

The Residential Land Allocation Policy is intended to provide Members with the opportunity to obtain an allocation of lands permitting residential uses either as a principle or ancillary use based on the existing land use category identified in the LUP.

The Land Use Plan and Residential Land Allocation Policy (LAP) were developed together to ensure that accessible, consistent and sound policies are followed to ensure the orderly disposition of lands, resources and facilities.

For more detailed information regarding the intent, permitted uses and other regulations for each land use category, please refer to the Upper Nicola Band LUP.

A Land Allocation for residential purposes is only for individual mortgages, First Nations Housing Market Fund, or individual financing. This policy does not apply to social housing projects.

3.0 Background

The first version of the Upper Nicola Band Residential Land Allocation Policy was developed in 1998 in response to the discussions at a General Band Meeting. A Committee was formed with the task of developing a Residential Land Allocation Policy to address the needs of Band Membership.

The Upper Nicola Band adopted a revised Residential Land Allocation Policy on May 20, 2014. This policy provided an overview for land allocation for residential uses plus an approved procedure.

More specifically, the 2014 Residential Land Allocation Policy included information regarding:

- Application and approval process;
- Appeals process for applicants and opponents;
- Appeals from UNB General Band Membership;
- Responsibilities of administration and Membership; and
- Reversion of Upper Nicola Band Land.

Subsequent to the adoption of the 2014 Residential Land Allocation Policy, Upper Nicola Band believed it necessary to re-visit this Policy and update it to reflect other policy changes and Band needs.

The 2016 Residential Land Allocation Policy was developed in collaboration with a working group consisting of Upper Nicola Band Staff and Band Members. Further input on the Residential Land Allocation Policy was obtained through a series of Band Member consultation sessions throughout Spring / Summer / Fall 2015. Final Member input on the draft Residential Land Allocation Policy was obtained at a General Band Meeting (GBM) held on October 28, 2015. On March 17, 2016, Chief and Council approved a Band Council Resolution for the Residential Land Allocation Policy, 2016.

Since 2016, the Upper Nicola Band has been implementing the Land Use Plan and Land Use Allocation Policy and have identified a need to update the documents to reflect the community's needs in today's context. The 2025 Residential Land Allocation Policy and Land Use Plan have been redeveloped with further input from staff and Band Members to provide the community with a plan and a policy that meet the community's needs.

4.0 Application of Residential Land Allocation Policy to UNB Members

4.1 General Policies

- 4.1.1 The Upper Nicola Band recognizes that Members have the right to use lands for home settlement as defined in the Upper Nicola Land Use Plan, 2025.
- 4.1.2 Land Allocation Applications shall only be considered on lands identified as “Residential 1 (R-1)”, “Residential 2 (R-2)”, or “agricultural” within the Upper Nicola Band Land Use Plan. In situations where a parcel of land contains one or more Land Use Categories, a Land Allocation Application may be considered, provided that:
- a) The parcel includes a portion of lands identified as “Residential 1 (R-1)” or “Residential 2 (R-2)”; and the proposed lands to be allocated to a Member only include that area identified as “Residential 1 (R-1)” or “Residential 2 (R-2)” on the Land Use Plan; or
 - b) The parcel is designated “agricultural” by the Land Use Plan
- 4.1.3 Land Allocation Applications shall only be considered for vacant unencumbered lands.
- 4.1.4 Land Allocation Applications must adhere to all applicable policies.
- 4.1.5 The size of the land allocation shall be one (1.0) acre (0.4 hectares) to accommodate residential dwellings consistent with the applicable land use designation plus lot servicing needs. In order to conserve the land base for the future housing needs of its members, Upper Nicola Band staff and Council shall have the authority to allocate land for housing in the most efficient manner possible. Lot size for low-rise apartment dwellings is to be determined on a case-by-case basis dependent on the proposed building design and a site servicing review.
- 4.1.6 Parcels available for allocation within subdivisions for single family or rowhouse dwellings will be 1-acre in size and will be determined in accordance with the applicable Land Use category. Lot size for low-rise apartment dwellings is to be determined on a case-by-case basis dependent on the proposed building design and a site servicing review.
- 4.1.7 Upper Nicola Band Members can apply for land allocation if they meet the eligibility requirements outlined below. Applications will be reviewed in the order they are received by the Upper Nicola Band Lands Administration.
- 4.1.8 Band Members are limited to one Land Allocation per Band Member over 18 years of age for home settlement.
- 4.1.9 In the case where an applicant or applicant’s family already own other reserve land, the administration has the authority to require the applicant to show cause for allocation request (e.g. closer to roads, schools, neighbors and services).
- 4.1.10 Applications will be reviewed without prejudice.
- 4.1.11 Applications will be accepted for more remote or less accessible lots provided that the following conditions are met:
- a) Demonstrate need and cause for developing in remote location.

- b) Demonstrate the ability to fund servicing of lot.
 - c) Demonstrate access to proposed lot without encroaching or impacting culturally sensitive lands.
 - d) Demonstrate access to lot without encroaching or impacting environmentally significant lands.
 - e) Confirm awareness that fire and emergency health services may be limited and the band assumes no obligation to provide these support services
- 4.1.12 Band Members will be kept advised of allocation applications through newsletter, Band Office bulletin boards, memos, or through the UNB Lands Manager.
- 4.1.13 All allocations will be subject to Health Canada and UNB Standards/codes, among other standards/codes as applicable, for environmental assessment, which may include:
- a) Provision of potable water.
 - b) Septic field or community septic system.
 - c) Hydroelectric utility hook-up.
 - d) Address Band fire safety requirements
 - e) Suitable access.
- 4.1.14 Allocated land not being used for its designated purpose shall revert to band control. The allocation will be cancelled by way of BCR and the allocated land will revert back to the Band.
- 4.1.15 Reversion will be automatic when:
- a) Applicant transfers to another band.
 - b) Abandonment or failure to meet the prescribed criteria in the Conditional Allocation or timeframe as described in Section 5.0.
 - c) Use that is deemed unacceptable and/or contrary to land use regulations set out by the LUP.

5.0 Eligibility and Process

5.1 Member Eligibility

5.1.1 Any persons applying for a land allocation through the Residential Land Allocation Policy Process must meet all of the following criteria:

- a) Must be a registered Upper Nicola Band Member,
- b) Must be a Band Member in good standing with the Upper Nicola Band,
- c) Must be 18 years or older in age, and
- d) Must have pre-approval for mortgage.

5.2 Application Process

5.2.1 Application Submission and Internal Review

The process involved in the application for a Land Allocation involves six (6) Stages as illustrated in Figure 1 (on page 10). A more detailed description of the application process is provided below.

To initiate the Application process, an eligible Upper Nicola Band Member (“the applicant”) can submit an Application for Land Allocation to the Lands Department.

All applications will be processed on a first-come, first-served basis. All application requirements must be met for the application to be considered.

- a) A completed application will include the following information:
 - i. A completed and signed application form (see Schedule B in Section 7).
 - ii. Land use as defined in the LUP.
 - iii. Reason for the request.
 - iv. Proposed lot size.
 - v. Location.
 - vi. Mortgage pre-approval letter (Note: this item can be deferred until applicant receives conditional approval of land allocation)
 - vii. Any additional details to explain the reason for the request.
 - viii. Payment of any applicable fees (see Schedule A in Section 7). The UNB Lands Department may ask for proof of Membership.
- b) The Lands Manager will work with the applicant to ensure completeness of information prior to presenting the application to Chief and Council. The Lands Manager will supply available information to the applicant. The applicant may be required to supply supplemental information at their own cost such as:
 - i. Maps / sketches
 - ii. Land history
 - iii. Lot plans
 - iv. Proposed access roads
 - v. Rights-of-way / easements
 - vi. Other applicable information as determined by UNB staff

c) Plan of financing

Once the application is deemed complete by the Lands Manager, they will circulate the complete application to other relevant UNB departments to review and comment on the application. Relevant UNB departments may include Cultural Heritage, Housing, Community Services, Public Works.

UNB departments will provide comments, including recommended Conditions prior to forwarding application to Chief and Council for initial review. Applicants are advised that input from this departmental review may affect the land allocation process.

Once the application review has been completed, it will be forwarded to the next review meeting.

5.2.2 UNB Chief and Council Review

If the application is complete, it will be forwarded to UNB Chief and Council for **STAGE 1 CONDITIONAL APPROVAL** (e.g. “Stage 2”). Chief and Council will have three options:

- a) Conditional Approval (approval of the application provided that all Conditions listed by UNB Staff are met);
- b) Outright Rejection (application is rejected, new application must be made);
- c) Referral to Staff (application on hold for staff to further study one or more specific issues and report back to Chief and Council).

Following review, the application will proceed to Stage 3.

5.2.3 Presentation of Application at General Band Meeting

Following a Stage 1 Conditional Approval by Chief and Council, the application will be presented at the following General Band Meeting (“Stage 3”) by both the applicant and the UNB Lands Department. This part of the application process affords an opportunity for consultation only with the broader member community in an open meeting format.

5.2.4 Posting for Public Review and Comment

Following the General Band Meeting, the request will be posted for 30 days (UN Band Office, Newsletter, UNB website, UNB Social Media and the UNB Community Health Office) starting from the date of the General Band Meeting, and made publicly available for the UNB Membership to review and comment (“Stage 4”).

All comments or concerns must be submitted to the UNB Lands Department in writing within the 30 days notification period for the General Band Meeting. These comments will be summarized by the UNB Lands Department and included in a short report that is forwarded to Chief and Council for their consideration. Full text of comments and concerns will be appended to the report. Upon request, the applicant may have access to a redacted version of all comments received. The redacted version will remove all identifying information to protect the anonymity of those providing comments. If no comments or concerns are received, a report reflecting this will be forwarded to Chief and Council for their consideration.

5.2.5 Conditional Allocation

Once 30 days have passed from the date of presentation at the General Band Meeting, the Application for Land Allocation, along with a report detailing comments and concerns submitted in writing during the 30-day posting period, will be forwarded back to UNB Chief

and Council for approval via a Band Council Resolution (BCR) for a CONDITIONAL ALLOCATION (“Stage 5”). Chief and Council will have three options:

- a) Accept the Application and approve via a BCR a Conditional Allocation to the applicant;
- b) Refer the Application back to UNB Staff for further study of one or more issues raised during the public posting of the application;
- c) Reject the Application outright.

If Chief and Council accept the Land Allocation Application, a Conditional Land Allocation Agreement will be issued to the Applicant. The Conditions may include (generally, although not limited to) requirements such as:

- a) Legal survey of property by a BCLS / CLS certified surveyor
- b) Connection of required utilities (hydro, water, sewerage, etc.)
- c) Completion of any necessary excavation work
- d) Successful percolation test and/or installation of septic (coordinated by UNB Departments [e.g. Housing], responsibility of the Applicant)
- e) Registration of any Rights-of-Way / easements
- f) Road access
- g) House construction is complete

If the Conditions of the Conditional Allocation Agreement are NOT met within the designated time frame (2 years), then the land will revert back to the band. A one (1) year extension may be granted if the applicant submits a request in writing outlining the reasons why an extension is needed. A maximum of two extensions may be granted by the UNB Chief and Council, for a maximum total extension length of 2 years. The request for an extension must be received by the UNB Lands Manager or designate prior to the expiry of the CAA or the allocated land will automatically revert back to the Band.

5.2.6 Land Allocation Application Completion

Upon completion of the requirements set out in the Conditional Allocation Agreement, including construction of a house, the Residential Land Allocation will be deemed complete (Stage 6). Upper Nicola Band Housing Policies will continue to apply to the house construction as a part of the Land Allocation process.

5.3 Time Limits / Expirations and Extensions

5.3.1 Conditional Allocation Agreements will expire two (2) years after Conditional Allocation Approval by Chief and Council.

5.3.2 In such a case that a Conditional Allocation’s requirements are actively being completed, prior to the date of expiration passing, the Applicant may request a one year extension. A maximum of two (2) extensions may be granted at the discretion of Chief and Council. The applicant requesting an extension will be required to provide a completed and signed application (see Schedule B in Section 7) plus payment of applicable fees.

5.3.3 Notwithstanding the time limits and extension policies identified in Sections 5.3.1 and 5.3.2, any Residential Land Allocation Application involving a parcel of land created by the Upper Nicola Band as a part of a residential subdivision project shall have a time limit of two (2) years following the BCR for a Conditional Allocation. If this time limit is not adhered to, land allocation shall be revoked.

Extensions of a Conditional Allocation granted will **not** be granted for parcels of land created

by the Upper Nicola Band through a residential subdivision.

5.4 Appeals

5.4.1 Applicant Appeals

If an application is rejected, the applicant will have the opportunity to review the redacted application report with comments from UNB staff. The applicant may then choose to make an appeal to the UNB Lands Manager within 30 days of the application rejection date. In order to submit an appeal, the applicant must:

- a) Complete and sign the Land Allocation Appeal Form (see Schedule C in Section 7)
- b) Include any relevant information to support the proposed appeal
- c) Pay any applicable fees (see Schedule A in Section 8)

Chief and Council will review the appeal and will take into account any input by Membership before making a final decision. The final decision will be outlined in a formal letter to the applicant stating the decision and the reasons why the application was denied.

If the Chief and Council deny the application at this time, the decision is considered final.

5.4.2 Opponent / Public Appeal

During Stage 2 (“Conditional Approval”) of the Application for Land Allocation process, Appeal Applications may be reviewed by Chief and Council and subsequently posted for UNB General Band Membership Public Review. Members may make comments on the Appeal Applications by filling out Section B of the Appeals (Schedule C) form and submitting to the UNB Lands Manager prior to the closing date of the current public review period. Members may be asked to be present at the next scheduled General Band Meeting to speak on behalf of Section B of the Appeals (Schedule C) form comments.

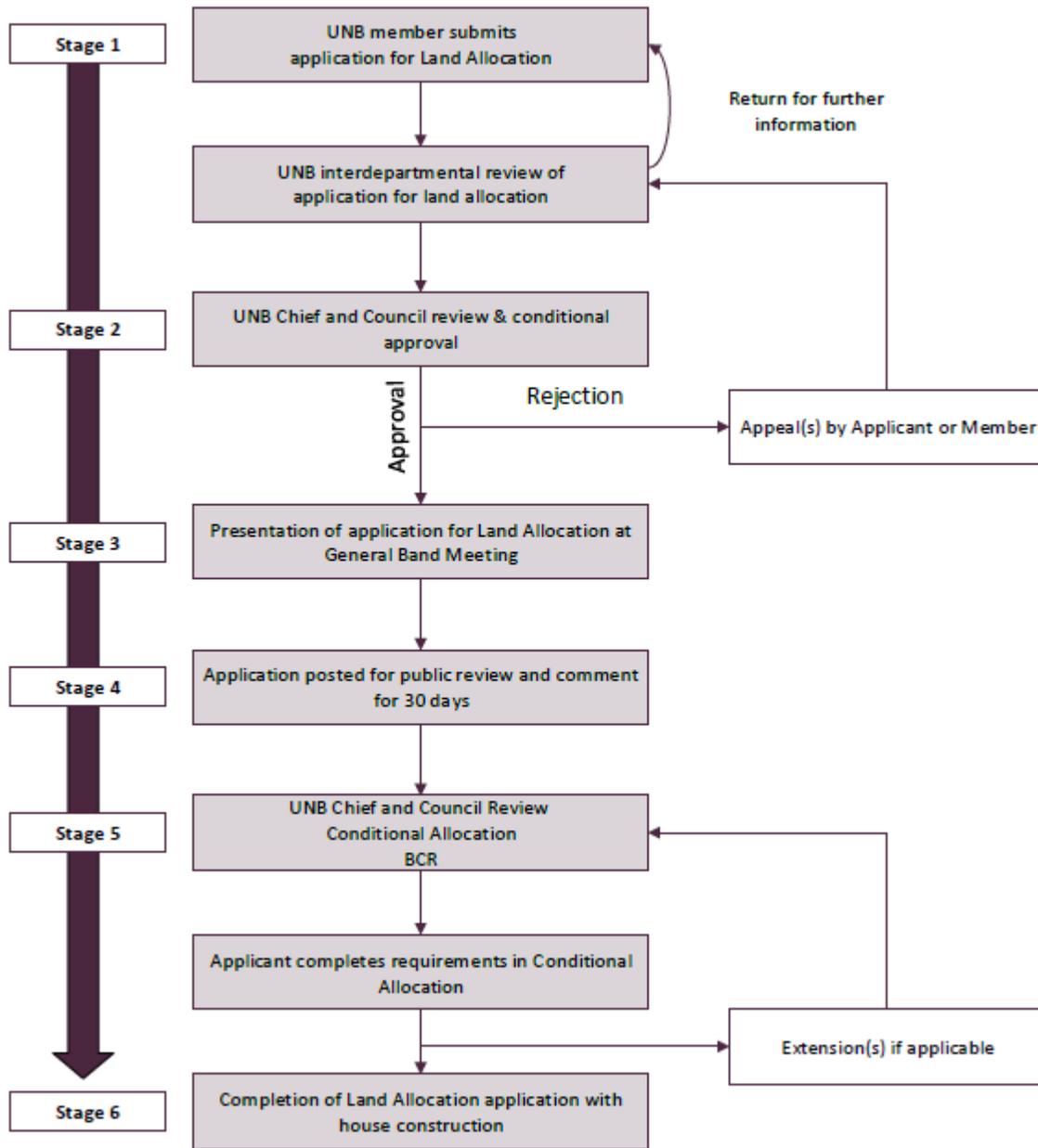
6.0 Application Review and Member Engagement Process

All Land Allocation applications that include all requirements will be reviewed on a first-come first-served basis.

The table below outlines the timing of UNB Application for Land Allocation activities as outlined in Stages 3 and 4 of the Land Allocation process.

In Stage 4 of the Application for Land Allocation Process, the Membership will have the opportunity to review the application for 30 days. Membership will only be reviewing the application that is put forward. During this time, Members may submit a comment on the Application of Land Allocation by filling out the Schedule C form and submitting to the UNB Lands Manager before the 30 days of Public Review Period is over. Please refer to Section 4.5 Appeals (page 8) for the Appeals process and Appendix B for the Appeals form (Schedule C).

Figure 1: Upper Nicola Band Residential Land Allocation Process



7.0 Residential Land Allocation Policy Review

The Residential Land Allocation Policy will be reviewed by UNB Staff at least every five (5) years.

The Upper Nicola Band Lands Department may amend the Residential Land Allocation Policy by going through the following process:

1. Notification: The UNB will notify Band Membership that the Residential Land Allocation Policy is undergoing review. This notification will be posted for a minimum of 30 days before any further Stages are taken in the process. The notification will be made through the UNB Newsletter and also will be posted to the UNB website in a prominent location.
2. Staff circulation: During the 30 day notification period, the UNB Lands Department will circulate proposed changes / amendments to other relevant UNB Department Managers for written comment.
3. Engagement: Following the posting period, at least one (1) engagement session open to all Band Members will be conducted. This engagement session will serve two purposes:
 - a) To notify Band Members of proposed changes to the Policy, and
 - b) To solicit input from Band Members on the proposed changes.

After receiving input from the Engagement Session, the Lands Department will advise Chief and Council accordingly.

4. Posting: Proposed changes will be posted for a 30 -day period and made publicly available for the UNB Membership to review and comment. Members will have a chance to provide input in writing to the UNB Lands Department.
5. Chief and Council review: Chief and Council will review the proposed amendments to the Policy and will have three options:
 - a) To accept changes as detailed by UNB Lands report;
 - b) To refer the Policy amendments back to UNB Staff for further study on one or more specific issues;
 - c) To outright reject changes to the Residential Land Allocation Policy.
6. After Chief and Council have ratified the changes, the updated Residential Land Allocation Policy will be posted and made publicly available to UNB Members.

8.0 Schedules

Schedule A: Fees

Activity	Fee
Residential Land Allocation Application for Residential Purposes	\$100
Residential Land Allocation Appeal Application – Applicant	\$50
Conditional Allocation Approval Extension	\$100



3. ADDITIONAL INFORMATION RELATED TO REQUEST *

4. DECLARATION		
<ol style="list-style-type: none"> 1. I/We solemnly swear that all the information provided is true and I understand that providing any false information will void my application. 2. I/We authorize Upper Nicola Band to proceed with an internal credit check to assist with my/our application. 3. I/We understand that the fees associated with this request are non-refundable. 		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">_____ Signature of Applicant</td> <td style="width: 50%; border: none;">_____ Date</td> </tr> </table>	_____ Signature of Applicant	_____ Date
_____ Signature of Applicant	_____ Date	

* If you require more space, please write on a separate piece of paper and attach to this application

For UNB Office Use		
Date Received:		
Is the Applicant in good standing with the Upper Nicola Band?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the Application contain all the required information?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the Applicant met internal credit check criteria?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the Applicant met UNB membership confirmation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have all the relevant UNB departments reviewed the application?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If all are a YES, then proceed with forwarding to Chief and Council for Review and STAGE 1 CONDITIONAL APPROVAL.		



PO Box 3700
Merritt, BC V1K 1B8

Phone: 250-350-3342
Fax: 250-350-3311

Schedule C: Residential Land Allocation Application Extension Request

For office use only	
Date Application Received	File No. (UNB-LAP-MMDDYY-##)

I. APPLICANT			
Surname(s)	Given Name(s)		
Status Number			
Mailing Address			Email
City / Town	Postal Code	Home Phone	Cell Phone
Person to contact on your behalf in your absence:			
Name		Phone No.	Cell Phone
Relationship: <input type="checkbox"/> Friend <input type="checkbox"/> Relative <input type="checkbox"/> Other:			

LAND ALLOCATION EXTENSION: Yes No If yes, proceed to Part 3 of application form



2. ADDITIONAL INFORMATION RELATED TO REQUEST *

* If you require more space, please write on a separate piece of paper and attach to this application

3. DECLARATION		
<ol style="list-style-type: none"> 1. I/We solemnly swear that all the information provided is true and I understand that providing any false information will void my application. 2. I/We authorize Upper Nicola Band to proceed with an internal credit check to assist with my/our application. 3. I/We understand that the fees associated with this request are non-refundable. 		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">_____ Signature of Applicant</td> <td style="width: 50%; border: none;">_____ Date</td> </tr> </table>	_____ Signature of Applicant	_____ Date
_____ Signature of Applicant	_____ Date	

For UNB Office Use		
Date Received:		
Is the Applicant in good standing with the Upper Nicola Band?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the Application contain all the required information?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the Applicant met internal credit check criteria?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the Applicant met UNB membership confirmation?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have all the relevant UNB departments reviewed the application?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If all are a YES, then proceed with forwarding to Chief and Council for Review and STAGE 1 CONDITIONAL APPROVAL.		



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Schedule D: Residential Land Allocation Application Appeal

If you are an Applicant and are appealing a decision made by the Chief and Council and your application was rejected, fill out SECTION A.

If you are a UNB General Band Member and would like comment on an appeal put forth by another UNB Band Member, fill out SECTION B.

For office use only			
APPLICANTS ONLY	Date Appeal Received	File No. (UNB-LAP-MMDDYY-##)	
SECTION A			
Surname(s)	Given Name(s)		
Status Number			
Mailing Address			Email
City / Town	Postal Code	Home Phone	Cell Phone
Person to contact on your behalf in your absence:			
Name		Phone No.	Cell Phone
Relationship: <input type="checkbox"/> Friend <input type="checkbox"/> Relative <input type="checkbox"/> Other:			
Location of Land – attach sketch or map		Chief and Council Decision Date	
Please describe your reason(s) for the Appeal:			
This section continues on next page			

