



Job Posting

Position: Home Support Worker

Department: Health

Department Term: Part Time, on a rotating two-weeks schedule

Start date: ASAP

Wage: \$20.00-\$23.00 per hour

Reports to: Registered Nurse, UNB

Role: The Home Support Worker provides in-home support services to community members to promote their health, safety, comfort, independence, and overall well-being. This position assists clients with household tasks, light meal preparation, transportation, appointments, and community activities while supporting their ability to remain comfortable and independent in their homes. The Home Support Worker maintains client confidentiality, monitors and reports concerns regarding client well-being, and works collaboratively with the Community Care Supervisor/Home Care Nurse to ensure respectful, reliable, and appropriate care.

Schedule

Part-time, 8:00 a.m. – 4:30 p.m., on a rotating two-week schedule:

- **Week 1:** Monday, Wednesday, Friday
- **Week 2:** Tuesday, Wednesday, Thursday

Key Responsibilities:

- Provide in-home support services, including housekeeping, laundry, light meal preparation.
- Transport clients to medical appointments, shopping, and community activities as directed.
- Assist clients with appointments, errands, and participation in activities as required.
- Monitor clients' general well-being and promptly report concerns to the Community Care Supervisor/Home Care Nurse.
- Maintain accurate service records and documentation in accordance with established procedures.
- Respect and maintain client confidentiality, dignity, privacy, and personal independence.
- Assist with community meals and related activities as required.
- Follow established health, safety, and hygiene practices while providing home support services.
- Perform other related duties as assigned.

Qualifications/Experience:

- Grade 12 education or equivalent.
- Two to three years of housekeeping experience preferred.
- Previous experience providing home support, caregiving, or community-based services is considered an asset.
- Valid First Aid certification.
- Valid FoodSafe certification.
- Valid WHMIS certification.
- Valid Class 5 BC Driver's Licence.
- Acceptable driver's abstract.
- Reliable personal vehicle with appropriate insurance coverage.
- Acceptable Criminal Record Check, including a Vulnerable Sector Search.

Knowledge/skills/abilities

- Strong housekeeping, cleaning, and organizational skills.
- Ability to assist with light meal preparation and maintain appropriate food safety and hygiene practices.
- Strong verbal communication and interpersonal skills.
- Caring, compassionate, respectful, and dependable approach when working with clients.

- Ability to respect client privacy, dignity, confidentiality, and individual needs.
- Ability to recognize changes in client well-being and communicate concerns promptly to the appropriate supervisor or health care professional.
- Ability to work independently, manage time effectively, and follow instructions.
- Reliable, flexible, and able to work collaboratively with the Community Care Supervisor/Home Care Nurse and other team members.
- Commitment to providing respectful, professional, and client-centered support to community members.

Send cover letter and resume by via hand delivery, mail, or e-mail to:

HR - Upper Nicola Band – General Delivery, Douglas Lake, BC V0E 1S0 hr@uppernicola.com

Upper Nicola Band thanks all applicants. Only those shortlisted for an interview will be contacted.